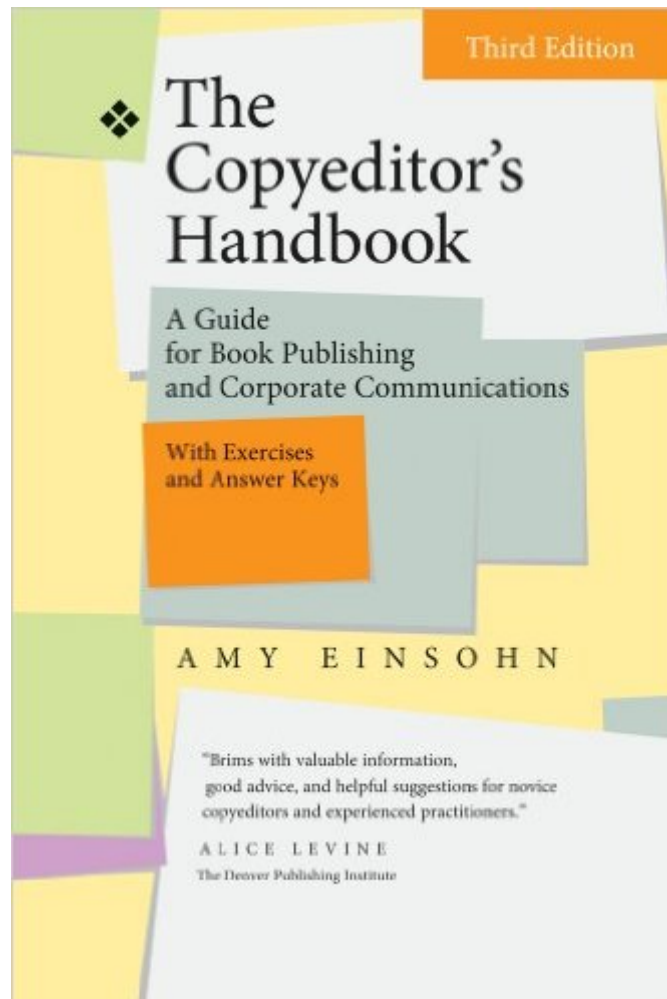


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# The Copyeditor's Handbook: A Guide For Book Publishing And Corporate Communications



## Synopsis

The Copyeditor's Handbook is a lively, practical manual for newcomers to publishing and for experienced editors who want to fine-tune their skills or broaden their understanding of the craft. This book may be used for self-instruction or as a textbook in copyediting classes. The exercises are accompanied by answer keys and detailed line-by-line explanations. The third edition features&#149; Updates reflecting the 16th edition of The Chicago Manual of Style and the most current editions of other major style manuals.&#149; Additional updates to register technology-driven changes in onscreen editing procedures and typesetting.&#149; A revised chapter on resources for editors.&#149; Expanded bibliography and glossary.

## Book Information

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## Customer Reviews

.Reviewed by C. J. Singh (Berkeley, CA).While teaching UC Berkeley's courses in "The Professional Sequence in Editing," I regularly assigned selected exercises in this book's earlier editions as preparation for more complex exercises in class. The students' evaluations of the book were always favorable. This edition presents a fast-track introduction to the many changes in the Chicago Manual of Style, sixteenth edition, 2010. I particularly appreciate the handbook's references to theÂ Merriam-Webster's Dictionary of English Usage. (See my review of this great usage dictionary on .) Ever since its publication in 1989, I have regularly enjoyed reading MWDEU's scholarly entries. These 2300 entries, often witty, drawn mainly from literary sources are a refreshing contrast to Garner's stridently prescriptive injunctions in the Chicago Manual, drawn mainly from journalistic sources. The inclusion of complete keys to the handbook's exercises make it

an excellent workbook for self-teaching or reviewing the basics of professional copyediting.

"In service of the 'Cardinal C': communication" author Amy Einsohn hits a home run. The book is easy to read, full of examples, and offers the critical guidance any copy editor needs. As a freelance writer/editor, I highly recommend this book to anyone who edits the work of other writers.

I read Einsohn once or twice a year. She covers so much, so well, that it's always a helpful refresher. In discussing editorial issues she goes beyond issuing decrees. She compares approaches from different style guides, and quotes contending arguments for a larger problem-solving view. In fact, I have to suspect that her intelligent middle path between dogmatic legalism and unprincipled permissiveness is indeed the key to world peace.

I'm only 100 pages in, and I've already learned a great deal. I LOVE THIS BOOK! It's engaging, it gives examples, comparisons and quizzes, solid information, and recommendations for further study. So far it's teaching me how to more critically read, catch things I wouldn't normally notice or think twice about, and be more aware of continuity in my own writing. I never thought a non-fiction guide to writing would be a gripping summer read, but it IS. Worth every penny. As I progress as a writer, I'll likely keep this book handy, and reach for it often. If you're a writer, a student of writing, a writer wanna-be, a proofreader, editor, someone in the publishing industry, someone who wants to be in the publishing industry, a blogger, closet novelist or someone who types up the occasional office memo, you should READ THIS BOOK. It will be a great companion to some of the style/reference guides it frequently cites. Two enthusiastic thumbs up! Thanks for reading. S

I wish that the author would have put more concrete examples of each concepts she explains. Even several of my classmates agree that she does a good job of explaining a concept, but she doesn't have enough examples to show the concrete application of the concept she just described. That's what should help the reader to understand how to apply the rules of copy editing.

The Copyeditor's Handbook was very helpful to me in determining just what is expected of a copyeditor, especially in the book publishing industry. The typeface and book layout make it easy to read. Numerous examples of sentence revisions are helpful in grasping the "rules." I look forward to working on the exercises in the back of the book. I'm sure I'll have the book frequently on hand as I work my way toward total confidence as a copyeditor!

I was reluctant to order this as it is expensive, but I have not stopped using it since it arrived. I was sorry that I waited! This book is worth its weight in gold, and in advice. It is timely, easy to use, helpful, well-written, and a great supplement to CMA, Garner's, and any other reference you may be using. I love it!

I had done some proofreading and editing, but not at a career, and so learned a whole lot from this book. The examples and exercises were very beneficial to me. I liked how this book made the distinction between what were fixed rules and what were only matters of opinion or preference. The one thing that I found a little funny was on page 406. In the section about bias-free language and explaining that we should not assume that all pioneers or rock musicians are men, the very next page then urges caution when using sports metaphors, because they may "make some women feel that they are not part of the intended audience." That to me is funny! In the section about bias-free language, the author seems to tell us that only men can understand sports metaphors. Rather than saying that those who do not follow sports may not understand sports metaphors, the author specifically says that the reason to be careful is that some women may not understand sports metaphors. Other than that, I thought that the book was very helpful and I am glad that I read it.

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